



PENZANCE PRIMARY SCHOOL GOVERNING BODY
**SCHOOL FEE COMMITMENT FORM – YEAR 2023 (GRADE 4, GRADE 5,
GRADE 6 & GRADE 7)**

- Note: 1. This form must be completed in full in respect of each learner and returned to the Finance Office by no later than the 22nd November 2022.
2. Delete what is not applicable. If you are unsure if a section applies to you, kindly contact the School prior to completing this form.
3. Any amendment or deletion is to be initialled by every party signing this document.

PART A:

Full Name of Learner, Admin number: _____

1. Full Name of Father/Guardian/Other: _____

Residential Address: _____

ID Number: _____

Contact Numbers: (w) _____

(c) _____

E-mail Address:

Marital Status: _____

Spouse's Name (if married): _____

Ante nuptial Contract		Community of Property	
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Initial:

2. Full Name of Mother/Guardian/Other: _____

Residential Address: _____

ID Number: _____

Contact Numbers (w) _____

(c) _____

E-mail Address

Marital Status: _____

Spouse's Name (if married): _____

Ante nuptial Contract		Community of Property	
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3. Siblings of Learner currently at Penzance Primary School:

Full Name: _____

Full Name: _____

PART B:

Note: For the purposes of this agreement, the term "School Fees" shall mean tuition fees and shall exclude all other charges and expenses including, but not limited to: stationery, uniforms, equipment, meals, transport and excursions.

Initial: _____

I /We, the undersigned, the Parents / Legal Guardians of the above Learner:

1. Acknowledge my / our indebtedness to Penzance Primary School in the amount of R33,000.00 (Thirty Three Thousand Rand) per learner in respect of "School Fees" for the year 2023;
2. Acknowledge my / our indebtedness to Penzance Primary School for all amounts all existing and future amounts owing to the School, for any cause, in respect of the above named Learner;
3. The liability of the one of us who does sign this Commitment Form shall not be affected or reduced by the failure of the other to sign it;
4. Acknowledge that where this Commitment Form is signed by more than one of us we shall be jointly and severally liable to Penzance Primary School for all amounts owing to the School, for any cause, in respect of the above named Learner;
5. Consent to Penzance Primary School and/or its authorised representatives conducting searches of the records of the various credit bureaus from time to time with regard to my/our credit status;
6. Undertake to pay the School Fees as elected below:
Kindly indicate your method of payment (tick the appropriate box):

Upfront		Debit Order	
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Option 1: Upfront payment of R 31,790.00 (Thirty-One Thousand Seven Hundred and Ninety Rand), payable **on or before 28 February 2023**.

Option 2: **Eleven consecutive monthly instalments of R 3000.00 (Three Thousand Rand), to be paid by debit order.**

Debit orders commence:

- 15th January 2023 to 15th November 2023
- 25th January 2023 to 25th November 2023
- 27th January 2023 to 27th November 2023
- 01st February 2023 to 01st December 2023

I agree to pay the above instalments by way of debit order and attach the completed Debit order form.

Initial:

Note: if payment is made directly into the School's banking account, you are requested to forward proof of payment for verification by the School to either:

Fax: 086 635 9505 or
Email: fouchec@penzance.co.za

Payments made must reflect the 5 digit school fee admin number followed by the Learners name, example: 12345 N.Surname to ensure the payment is allocated correctly (EXAMPLE DO NOT USE)

Note: Payments are to be made to the following account:

Account Name: Penzance Primary School
Bank: Standard Bank
Account Number: 050 318 314
Branch Code: 04 00 26 (Kingsmead branch)
Type of Account: Current / Cheque
Reference number: 12345 N.Surname (Use your Learners Admin number)

PART C:

I/we acknowledge having been made aware of the following:

1. Parents who wish to be considered for an exemption against payment of School Fees, as set out in Section 40(1) of the South African Schools Act, 84 of 1996, are required to contact the School and make an appointment with the Finance office.
2. Application for an exemption must be made before the last day of the first school term, unless an extension of the closing date is granted in writing and signed on behalf of the School.

PART D:

1. In the event of my/our failure to make timeous and full payment of any amount due by me/us in terms hereof the whole of the outstanding balance of the indebtedness shall then immediately become due and payable.
2. I/we shall be liable for the payment of the Attorney and own client costs (including collection commission and tracing costs) in respect of legal proceedings instituted against me/us by Penzance Primary School.
3. I/We choose as my / our respective domicilia citandi et executandi and the address to which all correspondence with regards to School Fees should be sent to me/us, my/our residential addresses recorded above. A change of this address shall only be effective once written notification thereof has been received by the School.

Initial:

- 4. No alteration or variation of this Commitment Form shall be of any force or effect unless it is first recorded in writing and signed on behalf of each of the parties.
- 5. No relaxation or indulgence which either party may allow the other in regard to the performance of any of their respective obligations under this Commitment Form shall constitute a waiver of or any way prejudice that party's rights under the Commitment Form.
- 6. In the event of conflict between the provisions of this Commitment Form and any other agreement between the parties pertaining to the same subject matter, this Commitment Form shall prevail.

Signed at _____ on this the _____ day of _____ 20__.

Father / Guardian / Other

Signed at _____ on this the _____ day of _____ 20__.

Mother / Guardian / Other

FINANCE OFFICE USE:

Received on: _____

I confirm that I have received this document and find it to have completed correctly.

Name: Cheryl Fouche